**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: 8/27/2020**

**Time: 2:00pm – 3:00pm**

**Location: Zoom Meeting ID:** 952 4379 8756

*Executive Committee Meetings are public forums, but not open to public comment.*

Attending: Brandy, Michael S., Michael Z., Zaira, Leticia M, Kelly R.

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests** | * 2:00pm call to order |  |
| **2. Action Items** | * Motion to approve agenda * Michael Z motions to approve, Michael S. seconds. |  |
| 1. **Agenda Items** |  |  |
| * 1. AASA Reply | * Review the response letter * Calling accountability * Michael S. motions to bring up #7 call attention to classified letting to during probation at the next Senate meeting. Kelly seconds. * Call attention to evaluation process issue (possible Local 1 issue). * One nay. Kate was unavailable for a vote |  |
| 1. New VP search | * Review questions to ask about 3rd VP position * Review suggestions for action * Question: VP of finance happened. Restructurings or creation of new position, re-apply. Appointments have happened for positions that already exist. * What will the role of VP SS do to relieve the pressure on Deans and managers? * Need a project manager. * Question about where money is coming from. * Laying off 40 hourlies, but can afford a VP SS. * Need some convincing * As a senate, have a conversation with Dr. Bell to get clarification on why we need this * We already have managers reporting to Deans, do we really need another person for people to report to? * Want to discuss sooner than 21st. All in favor. Schedule. * Do we want to do a survey? Dr. Bell hold an informal meeting. * Jenna would help with survey to get feedback about (would review via TEAMS before sending it out) * Evren will assist * Leticia will assist * Deadline of the 18th. * Survey ready by Sept 8th. Share on TEAMS. * Survey should be anonymous * Suggestion to add comments * Have Dr. Bell come on 21st to address questions. |  |
| 1. Classified Senate Budget | * Sitting on committees is “duties as assigned”. Committee work is part of job. People who are in elected positions, each have # hours to put in each month. * Setting aside money from budget to set aside these extra hours * $2,000 set aside to cover * Procedure to submit time cards: person request OT send email Brandy and manager ahead of time. This done for CS, put 2 OT on X date. Time and effort and time card and email and BG will forward to Dr. Bell for approval. * Individual hourly rate. Some believe there should be a stipend. Not fair for different rates. * Permission for Planning/Budget to get compensation, email Brandy. * Whatever we didn’t spend last year, we can roll over keep money. * What will we do PD and JobLinks? * 2 hours or so for Survey—CS activity |  |
| 1. Agenda for 21st | * Dr. Bell to review Survey * C-Wide update * #7 AASA * Professional Development discussion * JobLinks * EEOC-2 people applied, only have until tomorrow. Need to appoint by 31st * Do we want to consider a 1.5 meeting instead of 1 hour. No oppositions to 1.5 * 12:30-2:00 9/21 meeting |  |
| 1. **Open Discussion** | * None |  |
| 1. **Adjournment** | * Kelly motions, Leticia seconds at 2:55pm. |  |