**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: 8/27/2020**

**Time: 2:00pm – 3:00pm**

**Location: Zoom Meeting ID:** 952 4379 8756

*Executive Committee Meetings are public forums, but not open to public comment.*

Attending: Brandy, Michael S., Michael Z., Zaira, Leticia M, Kelly R.

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests**
 | * 2:00pm call to order
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| **2. Action Items** | * Motion to approve agenda
* Michael Z motions to approve, Michael S. seconds.
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| 1. **Agenda Items**
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| * 1. AASA Reply
 | * Review the response letter
* Calling accountability
* Michael S. motions to bring up #7 call attention to classified letting to during probation at the next Senate meeting. Kelly seconds.
* Call attention to evaluation process issue (possible Local 1 issue).
* One nay. Kate was unavailable for a vote
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| 1. New VP search
 | * Review questions to ask about 3rd VP position
* Review suggestions for action
* Question: VP of finance happened. Restructurings or creation of new position, re-apply. Appointments have happened for positions that already exist.
* What will the role of VP SS do to relieve the pressure on Deans and managers?
* Need a project manager.
* Question about where money is coming from.
* Laying off 40 hourlies, but can afford a VP SS.
* Need some convincing
* As a senate, have a conversation with Dr. Bell to get clarification on why we need this
* We already have managers reporting to Deans, do we really need another person for people to report to?
* Want to discuss sooner than 21st. All in favor. Schedule.
* Do we want to do a survey? Dr. Bell hold an informal meeting.
* Jenna would help with survey to get feedback about (would review via TEAMS before sending it out)
* Evren will assist
* Leticia will assist
* Deadline of the 18th.
* Survey ready by Sept 8th. Share on TEAMS.
* Survey should be anonymous
* Suggestion to add comments
* Have Dr. Bell come on 21st to address questions.
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| 1. Classified Senate Budget
 | * Sitting on committees is “duties as assigned”. Committee work is part of job. People who are in elected positions, each have # hours to put in each month.
* Setting aside money from budget to set aside these extra hours
* $2,000 set aside to cover
* Procedure to submit time cards: person request OT send email Brandy and manager ahead of time. This done for CS, put 2 OT on X date. Time and effort and time card and email and BG will forward to Dr. Bell for approval.
* Individual hourly rate. Some believe there should be a stipend. Not fair for different rates.
* Permission for Planning/Budget to get compensation, email Brandy.
* Whatever we didn’t spend last year, we can roll over keep money.
* What will we do PD and JobLinks?
* 2 hours or so for Survey—CS activity
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| 1. Agenda for 21st
 | * Dr. Bell to review Survey
* C-Wide update
* #7 AASA
* Professional Development discussion
* JobLinks
* EEOC-2 people applied, only have until tomorrow. Need to appoint by 31st
* Do we want to consider a 1.5 meeting instead of 1 hour. No oppositions to 1.5
* 12:30-2:00 9/21 meeting
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| 1. **Open Discussion**
 | * None
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| 1. **Adjournment**
 | * Kelly motions, Leticia seconds at 2:55pm.
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